

INVOICE

Business name _____
ABN _____
Licence no. _____
Phone / email _____

Invoice no. _____
Date issued _____
Payment due _____
Quote / job no. _____

BILL TO

Name / business name _____
ABN (business customers) _____
Phone / email _____

Site address _____
Their reference / PO _____

WORK DONE

Description	Qty	Unit price	Amount
Labour			
Materials			
TOTAL			

No GST has been charged. This business is not registered for GST.

HOW TO PAY

Account name _____
BSB _____
Account no. _____

Payment reference _____
Pay by _____
Other ways to pay _____

Please use the invoice number as your payment reference.

NOTES

